

**MINUTES OF THE MEETING  
OF THE BOARD OF THE  
MUNICIPAL EMERGENCY SERVICES AUTHORITY  
OF LANCASTER COUNTY**

April 24, 2024

A meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, April 24, 2024, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll call: Debra Dupler, Jeffrey Butler, Justin Risser, Roger Snyder, and Jeffrey McCloud were present. Also present was Jason Sabol, Board Solicitor. Jeffrey Hudson was absent.

Ms. Dupler announced that the Board will be holding an executive session regarding potential litigation immediately following the public meeting.

Ms. Dupler opened the meeting for public comment. None were heard.

On a motion of Mr. Snyder, seconded by Mr. Risser, the Board unanimously approved the minutes of the April 10, 2024. Ms. Dupler noted that the Board was notified that the meeting minutes of the March 13, 2024 meeting of the Board incorrectly identified Danielle Lindemuth as an Elizabethtown Borough resident. Ms. Lindemuth is a resident of Mount Joy Township.

MESA Financial Manager Mr. Hershey provided a Fee Assessment report as of April 22, 2024. The report indicated that 83% of the budgeted fee revenue has been collected. Almost 60% of businesses have responded. Follow-up postcards are to be mailed the week of April 29, 2024.

Mr. Hershey provided the Board with projected ARPA expenses through the end of the year. The report anticipated expenditures of \$43,632.00.

Authority Manager Report – Scott Kingsboro, Authority Manager, presented the following report to the Board.

- Rig #7 (unit that was in an accident) is at body shop for repair. Estimated cost is \$45,000.
- EMS week is May 19-25. The Board is invited to stop by the station to visit with crews.

Jason Kirsch provided an update of ongoing public relation activities. Municipal newsletter articles should be completed by June 1<sup>st</sup>. There are social media post suggestions for release over the summer months.

Jason Sabol presented the deed for the transfer of the station to MESA for execution by Northwest EMS and MESA. The Board was presented with the order issued by the Orphans Court

of Lancaster County transferring assets from Northwest EMS to MESA. On a motion of Mr. Snyder, seconded by Mr. McCloud, the Board unanimously affirmed actions taken to transfer assets from NWEMS to MESA.

On a motion of Mr. Snyder, seconded by Mr. McCloud, the Board unanimously approved the payment of bills totaling \$179,590.94, as presented on Bill List 2025-07GF and payment of bills totaling \$520.00, as presented on ARPA Bill List 2024-10.

The Board cancelled the May 8, 2024 meeting of the Board. The Board is scheduled to meet on Wednesday, May 22, 2024 beginning at 6:00 P.M.

A motion was made by Mr. Risser, and seconded by Mr. McCloud, to adjourn the meeting at 6:35 P.M. All members present voted in favor of the motion.

Respectfully submitted,

Jeffrey L. Butler (Secretary)