

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**

January 31, 2024

A meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, January 31, 2024, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll call: Debra Dupler, Justin Risser, Jeffrey Butler, Roger Snyder, Jeffrey Hudson, and Jeffrey McCloud were present. Also present was Jason Sabol, Board Solicitor.

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved the minutes for the January 24, 2024 meeting of the Board by a motion made by Mr. Snyder and seconded by Mr. Risser.

Revenue fee model – Diversified Technology is on schedule to mail bills the week of February 12, 2024. Waiting on 2023 employer list from Lancaster County Tax Collection Bureau. The Board reviewed the letter to be sent to employers requesting employee counts.

Northwest EMS Update and Implementation Manager Report – Mr. Scott Kingsboro, Executive Director of Northwest EMS provided the following report to the Board.

- Medicare performed a surprise inspection last week to validate existence of MESA. There will be a follow-up at an unknown date.
- Now par with the Cigna Group and Capital Blue Cross.
- Start-up money from NWEMS will be transferred to MESA this week.
- Billing agreements are done and sent to Cornerstone.
- A start-up lunch and dinner will be provided to platoons.
- Uniforms are ready for distribution.
- Met with Manheim Borough Manager to tour Manheim building.
- Working on getting things ready for February 4, 2024 transition

Jason Sabol, Board Solicitor, reported that no further information was received from the Attorney General's office. Mr. Sabol provided a draft lease with NWEMS for use of apparatus, equipment and facilities while waiting for Orphan Court action.

Mr. Sabol indicated to the Board that MESA, as a regional authority, may be limited in the ability to place liens on real property for lack of payment of mandatory fees. An option could have municipalities placing liens on property on behalf of MESA. Board members expressed

surprise that MESA is unable to use liens to address non-payment. Mr. Sabol stated they will continue to research the issue.

Jason Kirsch provided an overview of public relations items underway. Emails notifying hospitals is to be sent Monday, February 5, 2024. Notices will be sent to municipalities addressing receipt of payments. Municipalities are not to take MESA payments. Potential changes to MESA website are being reviewed. The ceremonial ribbon cutting is now scheduled for Tuesday, February 27, 2024 at 10:00 AM.

The Board reviewed a condensed version of the 2024 budget for posting on the MESA website.

On a motion of Mr. Snyder, seconded by Mr. Hudson, the Board unanimously approved the payment of 4 bills, totaling \$4,882.96, as presented on Bill List 2024-04 and 3 bills and 2 transfers, as presented on Bill List 2024-01GF.

The next regular meeting of the Board is scheduled to be held on Wednesday, February 7, 2024, beginning at 6:00 P.M.

A motion was made by Mr. Snyder and seconded by Mr. McCloud, to adjourn the meeting at 7:00 P.M. All members present voted in favor of the motion.

Respectfully submitted,

Jeffrey L. Butler (Secretary)