

Municipal Emergency Services Authority of Lancaster County
Public Meeting
January 3, 2024
6:00 PM
Elizabethtown Borough Council Chambers
600 South Hanover Street
Elizabethtown PA 17022

Agenda

- 1) Call Meeting to Order
- 2) Moment of Silence
- 3) Pledge of Allegiance
- 4) Roll Call of Board Members (Butler, Dupler, Hershey, Hudson, Risser, Snyder)
- 5) Reorganization of Board - Chair, Vice Chair, Treasurer, Secretary, Asst Treasurer, Asst Secretary
- 6) Consideration of Appointments:
 - a. Open Records Officer: J. Marc Hershey
 - b. Assistant Open Records Officer: Scott A. Kingsboro
 - c. Board Solicitor - Stock & Leader
 - d. Auditor - White Rudy
- 7) Public Comment
- 8) Meeting Minutes – December 27, 2023
- 9) Committee Reports
 - a. Revenue Fee – Update on Fee Model Data and Discussion of Appeals Process
- 10) Northwest EMS Update & Implementation Manager Report
- 11) Authority Solicitor Report
- 12) Old Business
 - a. 2024 Budget Review
 - b. February 4, 2024 Kickoff Activities
- 13) New Business
 - a. Appointment of Agency for Fee Collection - Diversified Technology

- b. Approval of Banks for Depository of Funds - Ephrata National Bank, Fulton Bank and Pennsylvania Local Government Investment Trust
- c. Offer of Employment for Finance Manager
- d. Lease Agreement with East Donegal Township – Maytown Station
- e. Consider Insurance Proposals (property, liability, employee benefits)
- f. Approval To Transfer Vehicle Titles
- g. Approval to Purchase Check and Related Items For Operating Checking Account
- h. Rebranding of Elizabethtown Station
- i. Approval of Insurance Contracts for Billing and Billing Agreements

14) Financial Report – Bill List 2024-1

15) Board Comments

16) Calendar

- a. Next Meeting: Wednesday, January 10, 2024 (6:00 PM) – Elizabethtown Borough Office

17) Adjourn