

Municipal Emergency Services Authority of Lancaster County  
Public Meeting  
October 4, 2023  
7:00 PM  
Elizabethtown Borough Council Chambers  
600 South Hanover Street  
Elizabethtown PA 17022

Agenda

- 1) Call Meeting to Order
- 2) Moment of Silence
- 3) Pledge of Allegiance
- 4) Roll Call of Board Members (Butler, Dupler, Hershey, Hudson, May, Risser, Snyder)
- 5) Public Comment
- 6) Meeting Minutes –September 20, 2023
- 7) Committee Reports
- 8) Northwest EMS Update
- 9) Authority Solicitor Report
  - a. Employees Handbook/Policies/Procedures
  - b. Job Application
  - c. Job Descriptions
  - d. MESA/NWEMS DBA Agreement
  - e. Mutual Aid Agreements
- 10) Implementation Manager Report
- 11) Old Business
  - a. MESA Communications Update
  - b. Timeline Discussion
  - c. September 28 Public Hearing Debrief and Q&A Update
  - d. Selection of Payroll Vendor
  - e. Ambulance Purchase from Northwest EMS
  - f. MESA Website Development

- g. MESA Branding
- 12) New Business
- a. MESA Bylaw Amendments
  - b. Organizational Structure
  - c. Authority Manager Position
  - d. Employee Schedule, Wages and Benefits
  - e. Appointment of Medical Director
  - f. Accountant/Auditor Request for Proposals
  - g. Fee Billing Vendor Selection
- 13) Bills Payable
- 14) Board Comments
- 15) Calendar
- a. Next Meeting: Wednesday, October 18, 2023 (7:00 PM) – Elizabethtown Borough Office
- 16) Adjourn