

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**

July 19, 2023

A meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY was held on Wednesday, July 5, 2023, at 7:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll call: Debra Dupler, Jeffrey Butler, J. Marc Hershey, Benjamin Bruckhart, Rodney May, Jeffrey Hudson, Justin Risser and Roger Snyder were present. Also present was David Jones, Authority Solicitor.

Ms. Dupler opened the meeting for public comment.

Bridey Hannold, 9 North River Street, East Donegal Township, again expressed her concern that the Authority cannot impose fees when private health insurance provides payments for service. Mr. Jones stated that there is nothing he is aware of that would prohibit fees for readiness of service.

Ms. Hannold also asked about how mutual aid with other ambulance services and how billing for service for automobile accidents would work.

Mr. Snyder indicated that the minutes for the July 5, 2023 meeting of the Board should reflect the payment of bills totaling \$3,918.89. The Board unanimously approved the minutes for the July 5, 2023 meeting of the Board, as amended, by a motion made by Mr. Snyder and seconded by Mr. Hershey. Mr. May and Mr. Hudson abstained from the vote due to absences from the meeting.

West Donegal Township Manager John Yoder, representing the Revenue Fee Model Committee, provided an update of the work of the Committee. The updated draft fee structure moved Retirement Independent Living Units to the Residential Occupancies classification. It was previously presented under the Institutional/Educational classification. However, these units function as standard dwelling units.

The calculated fees were rounded to whole numbers. The total amount of fees projected to be collected, as currently presents, is \$2,650,000.00.

It was discussed that the Event Venue classification is based on venue capacity. Also, the Miles of Roadway classification would be a fee imposed on municipalities.

A motion was made by Mr. Hershey, and seconded by Mr. Snyder, to approve the following fee structure as presented, based on the current municipal participation in MESA.

MESA Fee Model - Consolidated Municipalities Data Sheet

Occupancy Classifications	Units	Fee / Unit	Total Fee/Group	% of Calls
Residential Occupancies			\$2,114,202.85	
Standard Dwelling Units (Single, Duplex, Towns, Apts, ILU)	24,761	\$78.61	\$1,946,436.86	73.5%
Assisted Living Facilities (Number of Residents)	350	\$479.33	\$167,765.99	6.3%
Commercial/Business			\$234,521.05	
Number people employed within Municipality (FTE equivalent)	31,788	\$7.38	\$234,521.05	8.85%
Institutional/Educational			\$151,516.41	
Group I (number of acute care nursing beds)	462	\$273.77	\$126,483.26	4.77%
Educational (post secondary - resident students & employees)	1,750	\$14.30	\$25,033.15	0.94%
Public Assembly			\$9,222.74	
Event Venue (Units = Occupancy)	1,991	\$4.63	\$9,222.74	0.35%
Special Municipal & Other			\$140,536.96	
Miles of Roadway (motor vehicle incident)	497.89	\$282.27	\$140,536.96	5.30%
Total Fee Generated by Member Municipal Units			\$2,650,000.00	100.00%

Scott Kingsboro, Executive Director of Northwest Emergency Medical Services (NWEMS), reported that catalytic converters on the vehicle chassis to be purchased were stolen and will delay delivery. The station at Norlanco is expected to be operational August 3, 2023.

Mr. Kingsboro reported that work on employee 457 Plan accounts has been started. Forms to be completed by the Board members should be available at the next meeting.

The Board discussed the proposal for EMS services presented to Manheim Borough and Penn and Rapho Townships by Penn State Health. It was indicated that LEMSA is also interested in servicing one of the communities and has provided a quote for service at a rate of \$2.00 per resident.

Due to the uncertainty of Penn Township remaining a member of MESA, the Board discussed changing the public hearing date. To provide sufficient time for a decision by Penn Township, and meet the public notice requirements, the Board will now hold the public hearing on Thursday, September 28, 2023. The hearing will be held at Elizabethtown Brethren in Christ Church.

Mr. Jones discussed the meeting notices to be provided to property owners and businesses within the Authority's region. Mr. Yoder indicated he can work on preparing a mailing list relying on information he received from municipal managers.

Mr. May inquired about how Elizabeth Township will be served if Penn Township decides to leave the Authority. The Board understands the concern and will explore options so that the Authority can serve Elizabeth Township.

The next regular meeting of the Board is scheduled to be held on Wednesday, August 2, 2023, beginning at 7:00 P.M.

A motion was made by Mr. Snyder and seconded by Mr. May, to adjourn the meeting at 7:45 P.M. All members present voted in favor of the motion.

Respectfully submitted,

Jeffrey L. Butler, Secretary