

**MINUTES OF THE MEETING  
OF THE BOARD OF THE  
MUNICIPAL EMERGENCY SERVICES AUTHORITY  
OF LANCASTER COUNTY**

May 3, 2023

A meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY was held on Wednesday, May 3, 2023, at 7:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll call: Debra Dupler, Justin Risser, Jeffrey Butler, Rodney May, J. Marc Hershey, Roger Snyder and Benjamin Bruckhart were present. Jeffrey Hudson was absent. Also present was David Jones, Authority Solicitor.

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved the minutes for the April 19, 2023 meeting of the Board by a motion made by Mr. Snyder and seconded by Mr. Risser.

West Donegal Township Manager John Yoder, representing the Revenue Fee Model Committee, provided an update of the work of the Committee. He stated that data surveys were sent to municipal managers to gather land use, employment and building occupancy information. He anticipates returning to the June meeting of the Board with a refined fee calculation model.

Mr. Hershey, representing the Finance Committee, indicated he will be meeting with Northwest Emergency Medical Services (NWEMS) to discuss current and future budget considerations.

The Board discussed the need to form new EMS Operations Committee to address establishing the operations management of the Authority. It was suggested that a meeting between representatives of the Authority Board and the NWEMS Board of Directors would help in determining how best to achieve this.

Scott Kingsboro, Executive Director of Northwest Emergency Medical Services (NWEMS), indicated that NWEMS is starting to hire staffing for the proposed Norlanco facility. With the facility becoming operational in mid-summer, Mount Joy Township will be considering a resolution to designate NWEMS as the emergency medical services provider for the entire Township.

Mr. Kingsboro also informed the Board on the time frames associated with Medicare and Medicaid certifications. Each will take 3-6 months, and Medicare must be completed prior to application to Medicaid.

Mr. Jones thanked the Board for the appointment to serve as Authority Solicitor. He indicated has spoken with Mr. Hershey and Ben Reid and is reviewing the work completed for the creation of the Authority in an effort to catch-up.

Mr. Hershey updated the Board on the status of the American Relief Plan Act (ARPA) funds awarded to the Authority by the Lancaster County Commissioners have been deposited.

There was general discussion regarding the timeline for getting MESA fully operational. Mr. Hershey highlighted the task of retaining a transition manager to assist in moving from NWEMS to MESA staffing and operations.

The Board also discussed the need to keep current NWEMS employees informed about the work of the Authority and the transition process. Jason Kirsch involved in developing informational opportunities to reach current employees.

The Board discussed potential locations for the August 30, 2023 public hearing. Mr. Hershey will contact Elizabethtown Brethren in Christ Church, 996 E High Street, Elizabethtown, to check availability.

On a motion of Mr. Snyder, seconded by Mr. Bruckhart, the Board unanimously approved the payment of bills totaling \$3,290.00 presented for payment by Mr. Hershey.

The next regular meeting of the Board is scheduled to be held on Wednesday, May 3, 2023, beginning at 7:00 P.M.

A motion was made by Mr. Snyder and seconded by Mr. May, to adjourn the meeting at 8:45 P.M. All members present voted in favor of the motion.

Respectfully submitted,

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Jeffrey L. Butler, Secretary